

MINUTES
OFFICIAL COPY

DATE: TUES. JULY 5, 2011
TIME: 6:30 P.M.
2011-2012-01

RE-ORGANIZATION MEETING
OF THE BOARD OF EDUCATION

PLACE: DEER PARK HIGH SCHOOL
1 FALCON PLACE
DEER PARK, NY 11729

MEMBERS PRESENT: Mrs. Donna Marie Elliott
Mr. John Gouskos
Mrs. Donna Gulli-Grunseich – Bd. Member Elect
Mr. Robert Marino
Mr. Keith Rooney
Mr. Ron Wayne
Mr. Frank T. Wilkinson

STAFF PRESENT: Ms. Eva Demyen, Superintendent
Mr. Frank Caliguiri, Asst. Superintendent
Ms. Marguerite Jimenez, Asst. Superintendent
Mr. Robert Sapir, Attorney
Ms. Lisa Brennan, District Clerk

**CALL TO
ORDER**

The meeting was called to order at 6:35 p.m. with the Pledge of Allegiance.

**APPOINTMENT
OF TEMPORARY
CHAIRPERSON**

Upon a motion by Mr. Wilkinson, seconded by Mr. Wayne, the Board of Education appointed **Ms. Lisa Brennan** as temporary chairperson.

**APPOINTMENT OF
SCHOOL DISTRICT
LAW FIRM**

Upon a motion by Mr. Wilkinson, seconded by Mr. Wayne, the Board of Education approved the law firm of **Cooper, Sapir and Cohen, P.C.** 560 Broadhollow Road, Melville, NY 11747, as the School District Law Firm for the Deer Park Union Free School District for the 2011-2012 school year.

**OATH OF OFFICE
OF TRUSTEES &
SUPERINTENDENT**

Mr. Robert Sapir, administered the Oath of Office to **Ms. Eva Demyen**, Superintendent and to the elected Trustees of the Board of Education:

**Mrs. Donna Gulli-Grunseich
Mr. Ron Wayne**

**PRESIDENT OF
THE BOARD OF
EDUCATION**

Upon a motion by Mrs. Elliott, seconded by Mr. Rooney, the Board of Education voted to elect **Mr. John Gouskos** as President of the Board of Education for the 2011-2012 school year.

**VICE PRESIDENT
OF THE BOARD
OF EDUCATION**

Upon a motion by Mr. Wayne, seconded by Mr. Rooney, the Board of Education voted to elect **Mr. Frank T. Wilkinson** as Vice President of the Board of Education for the 2011-2012 school year.

APPOINTMENT OF DISTRICT OFFICERS

DISTRICT CLERK

Upon a motion by Mr. Wilkinson, seconded by Mrs. Elliott, **Ms. Lisa Brennan**, was appointed District Clerk of the Deer Park Union Free School District for the 2011-2012 school year.

INTERNAL CLAIMS AUDITOR

Upon a motion by Mr. Wilkinson, seconded by Mrs. Elliott, **Madison Davis Prof. Services LLC**, was Appointed Internal Claims Auditor of the Deer Park Union Free School District for the 2011-2012 school year.

DISTRICT TREASURER

Upon a motion by Mr. Wilkinson, seconded by Mrs. Elliott, **Ms. Marlene Yanover-Downing** was appointed District Treasurer of the Deer Park Union Free School District for the 2011-2012 school year.

DEPUTY TREASURER

Upon a motion by Mr. Wilkinson, seconded by Mrs. Elliott, **Mrs. Janet Metzler** was appointed Deputy Treasurer of the Deer Park Union Free School District for the 2011-2012 school year.

INTERNAL AUDITOR

Upon a motion by Mr. Wilkinson, seconded by Mrs. Elliott, **R.S. Abrams & Co. LLP** was appointed Internal Auditor of the Deer Park Union Free School District for the 2011-2012 school year.

OTHER APPOINTMENTS

SCHOOL DISTRICT PHYSICIAN

Upon a motion by Mr. Marino, seconded by Mr. Wayne, **Dr. Donatelli** was appointed School District Physician of the Deer Park Union Free School District for the 2011-2012 school year.

SCHOOL DISTRICT AUDITOR

Upon a motion by Mr. Marino, seconded by Mr. Wayne, **Nawrocki Smith LLP** was appointed School District Auditor of the Deer Park Union Free School District for the 2011-2012 school year.

SCHOOL DISTRICT ARCHITECT

Upon a motion by Mr. Marino, seconded by Mr. Wayne, **JAG Architects** was appointed School District Architect of the Deer Park Union Free School District for the 2011-2012 school year.

SCHOOL DISTRICT FINANCIAL ADVISOR

Upon a motion by Mr. Marino, seconded by Mr. Wayne, **Munistat Service, Inc.** was appointed School District Financial Advisor for the Deer Park Union Free School District for the 2011-2012 school year.

SCHOOL DISTRICT BOND COUNSEL

Upon a motion by Mr. Marino, seconded by Mr. Wayne, **Hawkins, Delafield & Wood** was appointed District Bond Counsel for the Deer Park Union Free School District for the 2011-2012 school year.

**COMPLIANCE
OFFICER**

Upon a motion by Mr. Marino, seconded by Mr. Wayne, **Mr. Frank Caliguiri, Asst. Supt. for PPS**, was appointed Compliance Officer for the Deer Park Union Free School District for the 2011-2012 school year.

**SUPERINTENDENT
HEARING
OFFICER**

Upon a motion by Mr. Marino, seconded by Mr. Wayne, **Mr. Steve Neidell** was appointed Superintendent Hearing Officer for the Deer Park School District for the 2011-2012 school year.

**RECORDS
ACCESS
OFFICER**

Upon a motion by Mr. Marino, seconded by Mr. Wayne, **Ms. Lisa Brennan** was appointed Records Access Officer for the Deer Park School District for the 2011-2012 school year.

DESIGNATIONS

**OFFICIAL BANK
DEPOSITORIES**

Upon a motion by Mr. Marino, seconded by Mr. Rooney, the attached named commercial banks, which maintain branches actively participating in the financial needs of the District and which have been recommended by the Administration of the District, are hereby designated as depositories for the District funds according to the following attached schedule.

**REGULAR
MONTHLY
MEETINGS**

Upon a motion by Mr. Marino, seconded by Mr. Rooney, the Regular Monthly Meetings of the Board of Education of the Deer Park Union Free School District are to be held the **Fourth (4th) Tuesday of each month**, unless otherwise specified, at 8:00 p.m. in the Administration Building, 1881 Deer Park Avenue, Deer Park, NY 11729, for the 2011-2012 school year.

**OFFICIAL
NEWSPAPERS**

Upon a motion by Mr. Marino, seconded by Mr. Rooney, the Official Newspapers of the Deer Park Union Free School District for the 2011-2012 school year are **Newsday , Beacon and L.I. Business News.**

AUTHORIZATIONS:

**PAYROLL
CERTIFICATION**

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, **Ms. Eva Demyen, Superintendent** is approved to authorize Payroll Certification for the 2011-2012 school year.

**APPOINTMENTS
FOR IMPARTIAL
HEARING
OFFICER**

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, **Ms. Eva Demyen, Superintendent** is approved to authorize any appointments for impartial hearing officers for the 2011-2012 school year.

SUBMISSIONS OF SECTION 211 WAIVERS

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, **Ms. Eva Demyen, Superintendent** is approved to authorize any submissions of Section 211 waivers for the 2011-2012 school year.

PURCHASING AGENT

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, **Ms. Lauren Von Ende**, is approved as Purchasing Agent for the Deer Park Union Free School District for the 2011-2012 school year.

ESTABLISHING PETTY CASH

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, the authorization for establishment of **Petty Cash Funds** for the 2011-2012 school year was approved as follows:

Abraham Lincoln School	\$100.00
John Quincy Adams School	\$100.00
May Moore School	\$100.00
John F. Kennedy School	\$100.00
Robert Frost School	\$100.00
High School	\$100.00
Asst. Supt. Business	\$100.00
Asst. Supt. S/E	\$100.00
District Clerk	\$100.00
Superintendents Office	\$100.00
Transportation	\$100.00
Buildings and Grounds	\$100.00

DESIGNATION OF AUTHORIZED SIGNATURE ON CHECKS

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, the authorized signature on checks for the Deer Park School district for the 2011-2012 school year are **Mr. John Gouskos**, President of the Board of Education and **Ms. Marlene Yanover-Downing**, District Treasurer.

CELL PHONE LIST

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, the cell phone list has been approved for the 2011-2012 school year. (attached in file)

CONFERENCES/ WORKSHOPS/ CONVENTIONS

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, **Mrs. Eva Demyen, Superintendent** is approved to sign off on any conferences/workshops/conventions for the Deer Park School District for the 2011-2012 school year.

BONDING OF PERSONNEL

BONDING OF SCHOOL DISTRICT PERSONNEL

Upon a motion by Ms. Wayne, seconded by Mr. Marino, the **bonding of School District Personnel** of the Deer Park Union Free School District for the 2011-2012 school year was **authorized in the amount of \$5,000,000.00.**

ESTABLISH MILEAGE REIMBURSEMENT

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, the **establishment of .51 cents per mile for mileage reimbursement** is authorized for the Deer Park Union Free School District for the 2011-2012 school year.

INTRODUCTION OF COMMITTEES/CHAIRPERSONS

Upon a motion by Mr. Wilkinson, seconded by Mrs. Elliott, the following BOE members were appointed Chairpeople of the BOE committees for the 2011-2012 school year:

Energy/Bldg. Utilization	- Mr. Keith Rooney
Facilities & Grounds	- Mr. Robert Marino
Health & Safety	- Mrs. Donna Marie Elliott
Special Education	- Mr. Keith Rooney & Mrs. Donna Marie Elliott
Technology	- Mr. Frank T. Wilkinson

APPOINTMENT OF AUDIT COMMITTEE

Upon a motion by Mr. Rooney, seconded by Mr. Wilkinson, **Mr. John Gouskos, Mr. Frank Wilkinson and Mr. Jerome Norris** were appointed the Audit Committee for the 2011-2012 school year.

DISCLOSURE OF BOARD OF EDUCATION EMPLOYERS

Mrs. Donna Marie Elliott – Safety Environmental Solutions
Mrs. Donna Gulli-Grunseich – Retired
Mr. John Gouskos – JP Morgan/Chase
Mr. Robert Marino – Verizon
Mr. Keith Rooney – National Grid
Mr. Ron Wayne – Dentsply International
Mr. Frank T. Wilkinson – Hitachi Data Systems

NEW BUSINESS:

**COMMITTEE ON
SPECIAL
EDUCATION,
SUBCOMMITTEE
ON SPECIAL
EDUCATION
AND COMMITTEE
ON PRESCHOOL
SPECIAL
EDUCATION
MEMBER
RECOMMENDATIONS**

Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, the Board of Education unanimously approved the following resolution:

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for educationally disabled students in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its educationally disabled residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2011/2012 school year include the following personnel and residents.

- | | |
|--|--|
| Chairperson: | Mr. Frank Caliguiri |
| Chairpersons and School Psychologist:
Member (Rotational) | Ms. Randi Medeiros
Ms. Theresa Ceruti
Dr. David Kessler
Dr. Michelle Cangelosi
Dr. Iris Marchon
Ms. Kara Hanson
Ms. Susan Vozza
Mr. Scott Agnew
Ms. Mary Reynolds |
| School District Physician: | Dr. Anthony Donatelli |
| Building Administrators: | Mr. James Cummings
Mr. Gary Ramonetti
Ms. Eliana Levey
Mr. Stephen Moran
Ms. Susan Bonner
Mr. Shaun McLeod
Ms. Alicia Konecny
Mr. Craig Evans
Ms. Kathy Griffin
Ms. Jeanne Regan
Ms. Jennifer Rodriguez
Ms. Christine Criscione |

School Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol-Miller Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Kathleen Millis
Ms. Andrea Nelson-Williams
Ms. Sandra Polichron

Committee on Special Education
2011/2012

Parent Members and Surrogates

Ms. Edwina Cox
Ms. Lisa Guerriero
Ms. Kim LaMonica
Ms. Debbie Leon
Ms. Rosina Penna
Ms. Lisa Nau
Ms. Maria Casella
Ms. Irene Byrd
Ms. Yeutina Johnson
Ms. Elizabeth Pungner
Ms. Martha Miranda

The Committee will also include the following representatives of the student and of the L.E.A.

A Special Education Teacher
A Regular Education Teacher
The parent/s or legal guardian/s
Any related services providers
The student (when appropriate)

Subcommittee on Special Education
2011/2012

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the educationally disabled students in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its educationally disabled residents age 5-21.
Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School Psychologists:

Ms. Randi Medeiros
Ms. Theresa Ceruti
Dr. David Kessler
Dr. Michelle Cangelosi
Dr. Iris Marchon
Ms. Kara Hanson
Ms. Susan Voza
Mr. Scott Agnew
Ms. Mary Reynolds

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Ms. James Cummings
Mr. Gary Ramonetti
Ms. Eliana Levey
Mr. Stephen Moran
Ms. Susan Bonner
Mr. Shaun McLeod

Ms. Kathy Griffin
Ms. Alicia Konecny
Ms. Jennifer Rodriguez
Mr. Craig Evans
Ms. Jeanne Regan
Ms. Christine Criscione

Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol Miller-Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Kathleen Millis
Ms. Andrea Nelson-Williams
Ms. Sandra Polichron

Subcommittee on Special Education
2011/2012

Ms. Edwina Cox
Ms. Lisa Guerriero
Ms. Kim LaMonica
Ms. Debbie Leon
Ms. Rosina Penna
Ms. Lisa Nau
Ms. Maria Casella
Ms. Irene Byrd
Ms. Yeutina Johnson
Ms. Elizabeth Pungert
Ms. Martha Miranda

The Committee will also include the following representatives of the student and of the L.E.A.

A Special Education Teacher
A Regular Education Teacher
The parent/s or legal guardian/s
Any related services providers
The student (when appropriate)

Committee on Preschool Special Education
2011/2012

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its educationally disabled 3 and 4 year old children in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its educationally disabled residents Age 3 and 4. Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2011/2012 school year include the following personnel and residents:

District Administration
District Administration

Ms. Randi Medeiros
Ms. Mary Reynolds

Chairperson: School Psychologist

Mr. Scott Agnew
Ms. Sue Voza
Ms. Theresa Ceruti

Parent Members and Surrogates
(Rotational)

Ms. Rosina Penna
Ms. Debbie Leon
Ms. Maria Casella
Ms. Elizabeth Pungert
Ms. Martha Miranda

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent/s or legal guardian/s of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

CODE OF CONDUCT

Upon a motion by Ms. Gulli-Grunseich, seconded by Mr. Marino, the Board of Education unanimously approved the following resolution:

RESOLVED, that the Board of Education accept and adopt the Code of Conduct/Ethics policy, and

FURTHER RESOLVED, that this policy shall be included in the Policy Manual.

FIRST READING - POLICY #1500-4, PUBLIC USE OF SCHOOL FACILITIES REGULATION

Upon a motion by Mr. Marino, seconded by Mrs. Elliott, the Board of Education unanimously approved the following resolution:

BE IT RESOLVED, that the Board of Education approve the revisions to policy #1500-4.

DONATION TO JFK DECISION MAKING TEAM FROM PAMPERED CHEF

Upon a motion by Mr. Rooney, seconded by Mrs. Gulli-Grunseich, the Board of Education unanimously approved the following resolution:

BE IT RESOLVED, that Pampered Chef has donated \$153.47 to the John F. Kennedy Shared Decision Team .

BE IT FURTHER RESOLVED, that the Board of Education accepts this gift with much appreciation.

DONATION
TO JFK
SPIRIT
ACCOUNT
FROM
STOP & SHOP

Upon a motion by Mr. Marino, seconded by Mrs. Elliott, the Board of Education unanimously approved the following resolution:

BE IT RESOLVED, that Stop and Shop has donated \$610.13 to the John F. Kennedy Spirit account. This represents JFK's participation in the A+ Bonus Bucks program.

BE IT FURTHER RESOLVED, that the Board of Education accepts this gift with much appreciation.

DONATION
TO ROBERT
FROST
ACCOUNT
FROM
STOP & SHOP

Upon a motion by Mr. Rooney, seconded by Mr. Marino, the Board of Education unanimously approved the following resolution:

BE IT RESOLVED, that Stop and Shop has donated \$21.26 to the Robert Frost Principals account. This represents Robert Frosts participation in the A+ Bonus Bucks program.

BE IT FURTHER RESOLVED, that the Board of Education accepts this gift with much appreciation.

DISPOSAL
OF
EQUIPMENT
AT THE
HIGH SCHOOL

Upon a motion by Mr. Wilkinson, seconded by Mr. Wayne, the Board of Education unanimously approved the following resolution:

BE IT RESOLVED, that the Board of Education authorize the disposal of two printing presses and one recording console at the High School. All these items have been deemed obsolete.

APPROVAL *Upon a motion by Mr. Rooney, seconded by Mr. Marino, the*
OF *Board of Education unanimously approved the following*
SCHEDULES *schedules collectively:*

SCHEDULE 11-D-003 – ATHLETIC UNIFORMS

Bids for Bid # DP11-003 Athletic Uniforms were received and opened at 11:00 am on June 15, 2011.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as listed on the Long Island Bid System at www.LongIslandBidSystem.com.

Bids were received from the following vendors:

Longstreth
Massapequa Soccer Shop
Port Jefferson Sports
Riddell/All American
South Shore Outdoor

Present at bid opening: Lauren von Ende, Purchasing Agent; Margaret Jacobs, Recorder. There were no vendors in attendance.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications:

Port Jefferson Sports
South Shore Outdoor

SCHEDULE 11-D-007 – FINANCING OF 1:1 LAPTOPS AND SERVICES

Bids for Bid # DP11-007 Financing of 1:1 Laptops and Services were received and opened at 11:00 am on June 30, 2011.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as on the Long Island Bid System at www.LongIslandBidSystem.com.

Bids were received from the following vendors:

Apple Inc. Payment: \$109,691.32	Interest Rate: 1.98%	Annual Lease
Dell Financial Services Payment: \$112,184.40	Interest Rate: 3.5%	Annual Lease
Global Strategic, LLC Payment: \$110,826.89	Interest Rate: 2.489%	Annual Lease
SunTrust Equipment Finance & Leasing Corp. Payment: 110,075.91	Interest Rate: 2.06%	Annual Lease

Present at bid opening: Lauren von Ende, Purchasing Agent and Concetta Bertelle, Recorder. There were no vendors in attendance.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

Apple Inc.

DISCUSSION:

- Board of Education telephones/emails – use email addresses on all resident mailings and update the BOE website to reflect these email addresses. Use the District Clerks phone number for all phone BOE phone messages.

PUBLIC BE HEARD

- No residents signed up to speak

CONCERNS, MEMBERS, BOARD OF EDUCATION
COMMENTS,
QUESTIONS

**Congratulations
to Ms. Gulli-Grunseich, BOE trustee
and Mr. Wayne on his re-election to the BOE.**

ADJOURN Upon a motion by Mr. Wilkinson, seconded by Mr. Rooney, the Board of Education adjourned at 7:05 p.m.